

Pre-Admission Checklist

- Long Term Care Consultation Code (Senior Linkage Line 1-800-333-2433 and press #1)
- Medication orders signed by a Physician current within 30 days of admission
- Copy of Insurance cards (both sides)
- Copy of Medicare card
- Copy of Social Security card
- Copy of living will and or health care directive
- Copy of Medical and Financial Power of Attorney paperwork
- "Activation statement" – if applicable. This should be an order signed by a Physician/NP stating something like the following; that resident lacks the ability to make their own decisions and needs 24-hour supervision in a secured memory care facility based on (X,Y,Z). Okay to discharge to Birchwood Cottages with current medications and treatments.
- List of diagnoses including Dementia and/or Alzheimer's if applicable
- Nurse/progress notes from the last month (if available)
- Most recent Health and Physical (H&P)